

# Red Wing Public Schools and Goodhue County Education District COVID-19 Response Plan (Subject to Change - Updated 9/1/20)

**Karsten Anderson, Superintendent ISD #256**

**Cherie Johnson, Executive Director GCED #6051**

- Consult with local Public Health, MDH and MDE through the Regional Support Team when making the decision to transition to another learning model based on the impact of Covid-19 on the community and will communicate that decision with the school community
- Notify the education commissioner within 24 hours of beginning new and more restrictive learning model
- Work with the Regional Support Team to support implementation and ongoing evaluation of their learning model

**Shanda Jorgensen, Health and Safety Consultant**

- Assists District COVID-19 Response Coordinators in all duties.

## **DISTRICT COVID-19 RESPONSE COORDINATORS:**

**Dawn Wettren, Director of Community Education and Recreation** - Community Education & Recreation, Kids Junction, Colvill Family Center, Facilities, Athletics & Activities

**Joni Gorman, LSN** - RWPS ISD #256

**Sheri Johnson, RBEC School Nurse** - Goodhue County Education District, Tower View

**Shanda Jorgensen, Health & Safety Consultant, Meridian**

- Work with Building COVID-19 Response Coordinators on following protocol and criteria for students and staff showing symptoms consistent with Covid-19
- Respond to confirmed positive cases of Covid-19 by working closely with Building COVID-19 Response Coordinator, local public officials, MDH and Regional Support Team
- Assist Regional Support team to investigate and identify close contacts of confirmed positive cases
- Notify those students identified as close contacts and transition to distance learning
- Consult with health officials to determine whether additional mitigation strategies are needed to protect the school community
- Work with Regional Support Team to implement a testing strategy if necessary

## **Building COVID-19 Response Coordinator:**

(The following names are just suggestions. The principal should identify who they want to be in this role and who can work in collaboration with building nurses as required by the 2020-2021 Planning Guide for Schools)

RWHS - George Nemanich, Principal, Jason Kjos, Assistant Principal

TBMS - Bobbi Seleski, Assistant Principal

BS - Kayla Bell, Student Support Coordinator

SS - Carley Seifert, Student Support Coordinator

Jefferson - Kim Cory - Dean of Students

Tower View - Carianne Roschen, Building Secretary

RBEC - Sheri Johnson. River Bluff Education Center School Nurse

Colvill - Min MartinOakes and Brittni Khuel, Colvill Family Center

Athletics & Activities - Paul Hartmann

Community Education & Recreation - Dawn Wettern

- Communicate concerns, challenges, lessons learned related to Covid-19 preventive activities as needed with staff, students, families, school and district leadership and local health officials as necessary
- Work with building nurse regarding ill students, isolation and transitioning students to distance learning (see Red Wing Public Schools and Goodhue County Education District COVID-19 Response Procedures)
- Work with staff responsible for attendance on calling back absent student and families to see if absence is related to COVID-19
- Help develop a tracking system with the District COVID-19 Response Coordinators for students transitioned to distance learning and communicate with student/families when a student can return to school (will share communication letter soon)
- Notify respective District COVID-19 Response Coordinator of any confirmed positive cases of COVID-19 and assist in investigating any possible close contacts.
- Communicates changes and other important information to staff, students, families and community members.
- Communicate with staff/families of positive cases within their school (?)

## **Red Wing Public Schools & Goodhue County Education District COVID-19 Response Procedures**

**(Subject to change)**

### **Screening and Procedures for individuals exhibiting signs and symptoms of COVID-19**

Staff, students and visitors will be required to complete a self-assessment at home immediately before leaving for work, school or visiting any school building.\* If they are experiencing any symptoms of COVID-19 they will be required to remain home and should contact their healthcare professional. **RWPS staff** need to contact the COVID-19 Response Team @ [staffreport@rwps.org](mailto:staffreport@rwps.org) and **GCED staff** need to contact Sheri Johnson @ [sjohnson@gced.k12.mn.us](mailto:sjohnson@gced.k12.mn.us). **Students in both districts** need to contact the front office of their school. Staff and students may return to work when they meet the conditions outlined in the section *Returning to the Facility after Illness*.

\*Students at RBEC will also receive a temperature check each day upon entering the building.

### **Self-Assessment**

Attached is the Employee, Student, and Visitor Health Screening Checklists that will need to be completed before anyone can enter any school building.

### **Illness Assessment and Response:**

Any individual showing any signs or symptoms of illness while on site will be asked to go home immediately and contact their healthcare professional.

## Students:

If a student appears to be not feeling well by a teacher or staff member, they will be sent to the school's nurse's office immediately. The following steps will be taken:

1. The nurse will evaluate the student to determine if their symptoms are consistent with COVID-19.
2. If the nurse believes the student does have symptoms consistent with COVID-19, the student will be placed in an isolation room by themselves. The nurse will have visual contact with the student at all times.
3. The nurse will determine if the student has any siblings within the district and contact that school's nurse to inform them to send the siblings to their respective nurse's offices to await pick up.
4. The nurse will then contact the parent or guardian to inform them that the student and possible siblings need to be picked up as soon as possible. **Recommended time frame would be 20-30 minutes.**
5. The nurse will generate a form to give to the parent/guardian informing them of the next steps to take and the dates the students and siblings could possibly return to school.
6. The nurse, or available staff will walk the student and siblings out to parent or guardian for pick up.
7. The nurse will share their spreadsheet tracking students with possible COVID-19 symptoms with the Building COVID-19 Coordinator and District COVID-19 Coordinator.
8. If a COVID-19 test comes back positive, the District COVID-19 Coordinator will be contacted. The District COVID-19 Coordinator will work with the Building COVID-19 Coordinator, Goodhue County Public Health and MDH to help to identify close contacts.
9. The District COVID-19 Coordinator will communicate with any identified close contacts to inform them of quarantine status.
10. The District COVID-19 Coordinator will communicate information to Building COVID-19 Coordinator about quarantine status.

## Staff:

If a staff member comes down with symptoms consistent with COVID-19 while in the building, the following steps will be taken:

1. The staff member will notify their supervisor immediately.
2. The staff member will go home immediately. If they have any children or people that reside within their household in the district(s), they should notify their schools that they will be by to pick them up.
3. **RWPS staff members** will then call 651-385-4596 and leave a message or send an email to [staffreport@rwps.org](mailto:staffreport@rwps.org) with their name, school, symptoms and a contact number. **GCED staff members** will leave a message or send an email to [sjohnson@gced.k12.mn.us](mailto:sjohnson@gced.k12.mn.us) with their name, school(s), symptoms and a contact number. **All staff** will receive a call from the COVID-19 Response Team as soon as possible to find out what the next steps will be.
4. The COVID-19 Response Team will notify supervisors of the status of their employee.
5. The COVID-19 Response Team will share their spreadsheet tracking staff with possible COVID-19 symptoms with the Building COVID-19 Coordinator and District COVID-19 Coordinator.
6. If a COVID-19 test comes back positive, the District COVID-19 Coordinator will be contacted. The District COVID-19 Coordinator will work with the Building COVID-19 Coordinator, Goodhue County Public Health and MDH to help to identify close contacts.
7. The District COVID-19 Coordinator will communicate with any identified close contacts to inform them of quarantine status.
8. The District COVID-19 Coordinator will communicate information to the Building COVID-19 Coordinator and the staff's supervisor about quarantine status.

## Returning to the Facility after Illness

### Student:

Any student sent home or who stayed home from school due to possible COVID-19 symptoms may return to school under the following conditions:

There is a negative COVID-19 test result

1. They have had no fever for 24 hours without the use of fever reducing medication example: Ibuprofen, Tylenol, etc.
2. It has been 24 hours since any symptoms have greatly improved and no new symptoms have developed.

OR

There is a positive COVID-19 test or no test was performed

1. It has been **10 calendar days** since the onset of symptoms
2. They have had no fever for 24 hours without the use of fever reducing medication example: Ibuprofen, Tylenol
3. It have been 24 hours since any symptoms have greatly improved and no new symptoms have occurred

OR

1. The student can provide a doctor's note stating their symptoms are related to another diagnosis or connected to a pre-existing condition.

Any **siblings** that were sent home or stayed home from school with a student that had possible COVID-19 related symptoms can return to school under the following conditions:

There is a negative COVID-19 test result

1. They may return to school the day following the negative test result

OR

There is a positive COVID-19 test or no test was performed

1. It has been **14 calendar days** since the affected student's onset of symptoms

Or

1. The affected student can provide a doctor's note stating their symptoms are related to another diagnosis or connected to a pre-existing condition.

**Staff:**

Any staff member that left or stayed home from school because of possible COVID-19 symptoms may return to school under the following conditions:

There is a negative COVID-19 test result

1. They have had no fever for 24 hours without the use of fever reducing medication example: Ibuprofen, Tylenol, etc.
2. It have been 24 hours since any symptoms have greatly improved and no new symptoms have developed

OR

There is a positive COVID-19 test or no test was performed

1. It has been **10 calendar days** since the onset of symptoms
2. They have had no fever for 24 hours without the use of fever reducing medication example: Ibuprofen, Tylenol
3. It have been 24 hours since any symptoms have greatly improved and no new symptoms have occurred

OR

1. The staff member can provide a doctor's note stating their symptoms are related to another diagnosis or connected to a pre-existing condition.

Any household members that were sent home or stayed home from school with a staff member that had possible COVID-19 related symptoms can return to school under the following conditions:

There is a negative COVID-19 test result

1. They may return to school the day following the negative test result

OR

There is a positive COVID-19 test or no test was performed

2. It has been **14 calendar days** since the affected staff member's onset of symptoms



OR

2. The affected staff member can provide a doctor's note stating their symptoms are related to another diagnosis or connected to a pre-existing condition.

## **Employee Health Screening Checklist:**

**Take your temperature every day**

**And**

**Answer the following questions:**

1. Do I have a fever greater than or equal to 100.4 F?
2. Do I have a new onset and/or worsening cough?
3. Do I have difficulty breathing?
4. Do I have a new loss of taste or smell?
4. Do I have 2 of the following symptoms:
  - Sore throat?
  - Nausea?
  - Vomiting?
  - Diarrhea?
  - Chills?
  - Muscle pain?
  - Excessive fatigue?
  - New onset of severe headache?
  - New onset of nasal congestion or runny nose?

If you answered yes to **any** of the above questions, do not come to work. **RWPS staff** report your absence in Synergy and call 651-385-4596 or email [staffreport@rwps.org](mailto:staffreport@rwps.org). **GCED staff** report your absence in Synergy and email [sjohnson@gced.k12.mn.us](mailto:sjohnson@gced.k12.mn.us). The voicemail or email should contain your name, school, symptoms and a contact number. The COVID Response Team will call you back as soon as possible

Contact your health care provider to determine what your next steps should be.

## **Student Health Screening Checklist:**

**Take your temperature every day**

**And**

**Answer the following questions:**

1. Do I have a fever greater than or equal to 100.4 F?
2. Do I have a new onset and/or worsening cough?
3. Do I have difficulty breathing?
4. Do I have a new loss of taste or smell?
4. Do I have 2 of the following symptoms:
  - Sore throat?
  - Nausea?
  - Vomiting?
  - Diarrhea?
  - Chills?
  - Muscle pain?
  - Excessive fatigue?
  - New onset of severe headache?
  - New onset of nasal congestion or runny nose?

If you answered yes to **any** of the above questions, do not come to school. Call your school attendance line and inform them that you are sick with possible COVID-19-19 symptoms. If you leave a message, make sure you leave a contact number so the school can get back to as soon as possible. Parents/guardians should also keep any siblings/household members home as well and contact their respective schools.

Contact your health care provider to determine what your next steps should be.

## **Parent & Visitor Health Screening Checklist:**

**Take your temperature every day**

**And**

**Answer the following questions:**

1. Do I have a fever greater than or equal to 100.4 F?
2. Do I have a new onset and/or worsening cough?
3. Do I have difficulty breathing?
4. Do I have a new loss of taste or smell?
5. Do I have 2 of the following symptoms:
  - Sore throat?
  - Nausea?
  - Vomiting?
  - Diarrhea?
  - Chills?
  - Muscle pain?
  - Excessive fatigue?
  - New onset of severe headache?
  - New onset of nasal congestion or runny nose?

If you answered yes to **any** of the above questions, do not come to any school building. Contact the person you were there to meet to inform them that you will not be coming.

Contact your health care provider to determine what your next steps should be.