

COMPENSATION FOR TIME WORKED BY NON-TEACHING EMPLOYEES

Time worked shall be compensated at the established salary rate for each individual employee. Extra time worked beyond 40 hours per week, shall be paid time and one-half for the hours worked.

An employee who works during a paid leave period granted by the board shall be paid straight time with the time worked added back onto the leave period. If it cannot be added back the pay will be time and one-half.

An employee who works during an unpaid leave period shall be paid straight time.

Time worked by confidential employees upon request of the board or the Director in excess of regular time shall be provided compensatory time off or overtime pay as mutually agree. All compensation is subject to board approval.

Proposed on: 11-1-94 Adopted on: 12/8/94 Revised on: _____

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